



**PROGRAM: HFMA CERTIFICATION EXAM**

**PROGRAM DATE/TIME:** Saturday, March 6, 2010 / 9:00 am

**PROGRAM LOCATION:** Atlantic Health  
1000 The American Road, Atrium Level  
Morris Plains, NJ 07950

and  
ARMDS  
261 Connecticut Dr. Suite 1  
Burlington, NJ 08016

***Program Description:***

Completion of HFMA's certification program requirements leads to the designation of Certified Healthcare Financial Professional (CHFP) and ultimately to Fellow of the Healthcare Financial Management Association (FHFMA). Achieving these designations helps to prepare healthcare finance professionals for increasingly responsible positions in the healthcare industry and demonstrate dedication to professional development.

The NJ Chapter of HFMA will be concurrently hosting proctored certification examination testing at two sites: Atlantic Health and ARMDS, on March 6, 2010 at 9:00 am.

**If you intend to take the exam, you must also register with National at least two weeks in advance of the exam date at <http://www.hfma.org/certification/chfp/> and click on *CHFP Exam Application* under the "Exams" Heading. **THIS MUST BE COMPLETED NO LATER THAN FEBRUARY 12, 2010 and requires additional fees (see footnote 1 below)**. On your application, please identify Mike Alwell as the exam proctor for the Atlantic Health location and Maria Facciponti as the exam proctor for the ARMDS location. Exam applications without a proctor's name or exam date cannot be processed.**

Approximately 3 business days prior to the exam, HFMA National will send you an e-mail with a password, which will allow you access to the exam. **YOU MUST BRING THE EMAIL CONTAINING THE PASSWORD TO THE TEST SITE.** The exam will be taken over the Internet at the authorized testing location identified above.

The Chapter has a few 2009-2010 Certification Exam Self-Study guides for the Core and Specialty exams available for loan by contacting Laura Hess, Chapter Administrator, at (888) 652-4362 or you may order your own copy from National through Member Services (see website in footnote 2, below).

Proctors *may* be available at alternate dates, times, and locations whenever you are ready to sit for the exam. If you would like more information about HFMA Certification or need to arrange an alternate, mutually acceptable testing date with a proctor, please contact one of the individuals below:

Maria Facciponti, Chair, Certification Committee; (973) 614-9100  
Jeff Noonan, Co-Chair, Certification Committee; 201-786-6000 x.6015  
Michael Alwell, 973 656-6949

**HFMA Certification Exam  
REGISTRATION FORM**

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Please register the following participant:

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

COMPANY \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

Please check site for which you are registering:

Saturday, March 6, 2010  
**Atlantic Health** Exam - \$50

Saturday, March 6, 2010  
**ARMDS** Exam - \$50

<sup>+</sup>Note – The ARMDS facility can only accommodate five testing stations on a first come, first served basis.

This fee is reimbursable upon receipt of CHFP designation

Mail Check to:

**Ms. Laura Hess  
HFMA-NJ Chapter  
PO Box 6422  
Bridgewater, NJ 08807  
Phone 888-NJC-HFMA  
Fax 908-722-8775**

Make Check Payable to:

**HFMA-NJ Chapter**

**WE TAKE CREDIT CARDS!**

To Pay by Credit Card (AmEx, Visa, and MC):

Please circle card type:

American Express      Visa      MasterCard

Credit Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Name on Card\*: \_\_\_\_\_

*\*Type/write in your name, which will be taken as your signature authorizing the charge.*

**Refunds will be granted only if cancellation is received 48 hours prior to meeting.**

<sup>1</sup> **Completing this form does not register you for the exam itself.** If you are going to take the exam, National HFMA requires an additional fee of \$125 for the Core exam and \$125 for the Specialty exams. This fee is payable directly to HFMA National and should be submitted with the completed exam application at least 10 business days prior to the exam.

<sup>2</sup> **Study guides are also available through National and can be ordered at:**

**[https://www.hfma.org/site/certification/self\\_study\\_aids\\_form\\_0910.cfm](https://www.hfma.org/site/certification/self_study_aids_form_0910.cfm)**

“In the event of questionable weather or other emergency affecting a significant number of members, please call 1-888-NJC-HFMA or check the Chapter website no earlier than two hours prior to the start of registration for the event to confirm status of event”

**ATLANTIC HEALTH**  
**1000 American Road**  
**Morris Plains, New Jersey 07950**

**From Morristown Memorial Hospital**

Make a left out of the main hospital entrance onto Madison Avenue. Take Madison Ave. to the second traffic light (by the Friendly's restaurant) and make a left onto Normandy Parkway. Take Normandy Parkway across Columbia Turnpike (past Morris Museum) and continue to the end. At the T-intersection, make a right onto Whippany Road. Take Whippany Rd. to the first traffic light and make a left onto Hanover Ave. Take Hanover Ave. to American Road. You will pass Ridgedale Avenue, Horsehill / Martin Luther King Road and finally Mennen Arena on the left. Make a right onto American Road

**From Route 24**

Take Route 24 West to Exit 1A (Morristown / 511 South). This is the last exit before Route 24 ends at 287. Stay in the right lane after getting off the exit ramp and pass under Route 24. Make the first right at traffic light onto Hanover Road. Take Hanover Ave. to American Road. You will pass Ridgedale Avenue, Horsehill/Martin Luther King Road and finally Mennen Arena on the left. Make a right onto American Road.

**From the South via the NJ Turnpike or G.S. Parkway**

*Follow signs for 78 West.* Take 78 West and eventually merge to the right onto Route 24 West. Follow directions *From Route 24.*

**Traveling from the South via 287**

Take 287 North to the Lafayette Avenue exit. The jug-handle exit merges onto Lafayette Ave. Move immediately to the right lane, and make a right at first light onto Ridgedale Ave. Take Ridgedale through the first traffic light, and pass car dealerships to second traffic light at top of hill. Make a left onto Hanover Ave. Go through first traffic light at Horsehill/Martin Luther King Road and pass Mennen Arena on the left. Continue to and make a right onto American Road.

**Traveling from the North via 287**

Take 287 South to exit 39B - Route 10 West. Pass first traffic light at Ridgedale Avenue. At the second traffic light, stay to your right to make a left turn at jug handle onto Littleton Road/ Speedwell Avenue (Route 202 South). Littleton Road becomes Speedwell Ave. Stay on Speedwell, under the train trestle, and continue until you pass Friendly's on your left. At the traffic light by Acme supermarket, make a left onto Hanover Ave. At the first traffic light, make a left onto American Road.

**From Interstate 80 East or West**

Take 80 to 287 South, and follow **Traveling from the North via 287.**

**ARMDS BURLINGTON OFFICE**

**261 Connecticut Drive, Suite 1  
Burlington, NJ 08016**

**609-518-9773  
Fax 609-387-1131**

**From NJ Turnpike**

- 1) Take NJ Turnpike to **Exit #5**. After paying toll, make a **left** at light at the end of the exit onto **RT 541**
- 2) Get in left hand lane. Travel 1 mile and make a **left** at **Elbow Lane** (it's the 4<sup>th</sup> traffic light)
  - You will see a sign on your left that will say "Dollar Tree"
- 3) Make a **right** on **Connecticut Drive**. (It's the 3<sup>rd</sup> street down)
- 4) **ARMDS is 3/10<sup>th</sup>'s of mile down on the right** (look for sign that will say **261** then **ARMDS**)

If assigned spots in front are taken, please park in back and enter by paved walkway into kitchen.

***From Rt. 295***

- 1) Take exit **47A/Mount Holly** onto **Rt. 541 N**.
- 2) Make a **right** on **Elbow Lane**.
- 3) Make a **right** onto **Connecticut Drive**. (It's about 7/10's of a mile down)
- 4) **ARMDS is 3/10<sup>th</sup>'s of a mile down on the right** (look for sign that will say **261** then **ARMDS**)

If assigned spots in front are taken, please park in back and enter by paved walkway into kitchen.